



DEPARTMENT OF WATER RESOURCES
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

CONSTRUCTION SUPERVISOR II, WATER RESOURCES
OPEN STATEWIDE

FINAL FILING DATE July 10, 2013

Revised applications (Form STD 678 REV.06/2010) must be postmarked or submitted in person no later than the final filing date. Applications postmarked or personally delivered after the final filing date will not be accepted for any reason. FAXED OR E-MAILED APPLICATIONS WILL NOT BE ACCEPTED.

WHO SHOULD APPLY This is an Open Examination. Candidates who meet the minimum qualifications as stated below may apply for this examination.

HOW TO APPLY You must submit your Examination Application Form (Form STD 678 REV.06/2010) and your responses to the Supplemental Application Questions by the final filing date, July 10, 2013.

Submit the completed Examination Application Form and Supplemental Application Responses by mail or in person.

MAILING ADDRESS: OR SUBMIT IN PERSON:
Department of Water Resources Department of Water Resources
P.O. Box 942836 1416 9th Street, Room 320
Sacramento, CA 94236-0001 Sacramento, CA 95814

DO NOT SEND APPLICATIONS TO CALIFORNIA HUMAN RESOURCES (CalHR) OR THE DEPARTMENT OF WATER RESOURCES' FIELD OFFICES. Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, and CalHR at www.jobs.ca.gov and click "My Profile".

SALARY RANGE \$6791 – \$8256

ELIGIBLE LIST INFORMATION An open eligible list will be established for the Department of Water Resources. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

EXAMINATION DATES The entire examination will consist of a Supplemental Application – Weighted 100%.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION **NOTE:** All applicants must meet the minimum qualifications for this examination by the final filing date, July 10, 2013.

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

EITHER I

Two years of experience performing the duties of a Construction Supervisor I, Water Resources, in the California State service.

OR II

Broad and extensive (more than five years) experience as an engineer's or owner's representative in technical field inspection or supervision on major construction projects such as dams, levees, power plants, pumping plants, tunnels, pipelines, or aqueducts, two years of which shall have been in a supervisory capacity in charge of the field inspection on a segment of a major project at a level comparable in responsibility to that of a Construction Supervisor I, Water Resources, in the California state service or the GS-11 level in the Federal service. (Experience in California state service applied toward this requirement must include at least two years in a class at a level of responsibility at least equivalent to Construction Supervisor I, Water Resources.)

POSITION DESCRIPTION Under direction, the Construction Supervisor II, Water Resources, supervises a team of construction inspectors and staff and/or personally performs complex construction inspection on one or more units of major projects such as: large tunnels, commercial buildings, dams, power or pumping plants, pipelines, or aqueducts. Directs inspection and sampling of construction materials at job sites. Enforces compliance with plans, specifications, and safety requirements. Maintains or directs the maintenance of records and furnishes data for work progress, progress estimates, and change orders. Monitors project/work schedules and prepares reports.

Positions exist statewide with the Department of Water Resources.

SCOPE OF EXAMINATION This examination will consist of a Supplemental Application – Weighted 100%. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained.

SUPPLEMENTAL APPLICATION – Weighted 100%

All applicants must complete and submit their responses to the Supplemental Application Questions, along with their Application, according to the guidelines, as stated, on the reverse of this Bulletin, by the final filing date of, July 10, 2013. Examination Applications received without responses to the Supplemental Application Questions will be eliminated from the examination process.

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

SCOPE OF EXAMINATION
(CONTINUED)

GUIDELINES FOR RESPONSES TO SUPPLEMENTAL APPLICATION QUESTIONS

- **Do not print** your name on any part of your response pages.
- **At the top of each response page**, print the examination title and the last six digits of your social security number.
- **Type or computer generate** (not hand written) your response to each question on an 8 ½” x 11” sheet of paper, using **12 point Arial font** (don’t exceed one page per question).
- **Make sure** your responses are specific and complete.
- **Dates/duration** of experience, education, and training must be included in each of your responses to all four questions.

Your responses will be evaluated and scored based on the relevance and quality of your experience and length of experience, education, training, **and possession of the knowledge and abilities described in this Bulletin**.

SUPPLEMENTAL APPLICATION QUESTIONS

1. Describe, with specifics, your education, experience and training regarding your involvement in the inspection of major civil engineering projects and water conveyance/storage facilities. Also, address the duration and magnitude of each project referenced. What project did you find to be the most challenging and why?
2. Describe your experience and practices supervising or leading others; including planning, organizing, assigning, and monitoring their work. Include the type or classification of staff supervised or led and the length of time you supervised or led? What was your most challenging supervisory experience?
3. Describe the practices and tools you have used in observing and documenting contractor progress, status of work, worksite conditions, and job site safety. Include the type of work, your level of responsibility, and length of time utilizing these practices and tools.
4. Describe how you have identified, managed, and resolved construction problems and disputes on projects. Include your level of responsibility and length of experience resolving such issues. What issues were you unable to resolve and why?

A. Knowledge of:

1. Practical application of the methods, procedures, materials, equipment, and accepted safety practices used in major engineering construction projects.
2. Principles of effective supervision.
3. Location Engineering.

B. Ability to:

1. Read and write English at a level required for successful job performance.
2. Plan, organize, lay out, and assign work for others, calculate material quantities.
3. Compute work progress.
4. Analyze plans and specifications.
5. Make technical inspections for compliance with specifications, and make recommendations as to necessary changes.
6. Prepare reports.
7. Establish and maintain cooperative relations with those contacted in the course of the work.
8. Analyze situations accurately and take effective action.

ADDITIONAL DESIRABLE QUALIFICATIONS	Education equivalent to completion of the 12 th grade.
CAREER CREDITS	Career credits will not be granted in this examination.
VETERANS PREFERENCE	Veterans Preference Credit will not be granted, as this does not qualify as an entrance examination under the law.

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For any examination without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-4838 three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources’ (DWR) Offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, California Human Resources (CalHR) Office, and the CalHR website at www.jobs.ca.gov and click “My Profile”.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate’s notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device.
California Relay Telephone Service for the Deaf or hearing impaired: From **TDD phones: 1-800-735-2929**;
From **Voice phones: 1-800-735-2922**.

For information regarding this examination, please contact Irma Peralez at (916) 653-3910.

D/O (Rev 6/13)